

CENTRAL OTAGO BOWLS INC.
MINUTES OF COMBINED BOARD & OPERATIONS MEETING – Alexandra Communiy House

Monday 13 October 2025 at 4.30pm

PRESENT: President: John Lochhead (President), Peter Dunne (Vice President) **Board:** Margaret O'Connor, Maria Wallis, Barbara H Wilson (Publicity) **Operations:** Ian Clouston (Men Tourn Secretary), Angela Wilson (Women's Tourn Secretary), Terry Scott (Men's Convenor of Selectors) Pauline Seaton (Centre Administrator and Umpires).

APOLOGIES: Allan Rickard

Moved T Scott

Seconded A Wilson

CONFIRMATION OF MINUTES: 11 August 2025

Moved P Dunne

Seconded I Clouston

Matters Arising from Minutes:

- Novice Programme: A very successful programme has been completed. Booklet to be completed with notes from each session. P Dunne, M Wallis and B H Wilson to collaborate in compiling this.
- Tournament for 1 – 2 yr players to be planned
- 2025/26 Conditions of Play - Catering schedules to be distributed to host clubs.
- Handbook has been distributed.
- Grant Application for Intercentre Travel has been forwarded to Aotearoa Gaming Trust. Some additional information was requested which has been returned.
- Administration Manager Contract – Contract dated 8 September 2025 has been signed.
- Strategic Plan continues to be implemented.

CORRESPONDENCE: Inwards: Bowls NZ: VOP Survey Results; Changes to Bowls Hub Payments for Tournaments; BNZ AGM Minutes; Insurance Provider Update **Clubs:** Patearoa re: Affiliation Fee discount; various re: start of Pennants and Interclub season openings.

Outwards: Clubs: Men's Pennants; Final advice re: uncollected prize money. **Other:** Canterbury Development Tournament, Aotearoa Gaming Trust Application.

Moved C Street

Seconded M O'Connor

Matter Arising from Correspondence:

- Canterbury Development Tournament – CO not able to attend in 2026 but may consider 2027.
- Patearoa – Unable to provide a discount for Affiliation Fees. Encourage Patearoa to look at alternative methods of raising funds.

FINANCIAL:

Bank Accounts: BNZ Current A/c: \$4,739.63 **Umpires A/c:** \$1,404.27 **Coaches A/c:** \$1,803.57; **Greenkeepers A/c:** \$3,769.54; **BNZ TD:** \$25,000; **Greenkeepers TD:** \$4,404.27 **Umpires TD:** \$5,000; **Coaches TD:** \$2,000. **TOTAL BANK ACCOUNTS:** \$48,121.28 **Financial Report:** (Attached). **Accounts Payable:** (Attached). **Accounts Receivable:** (Attached).

Financial Statements Approved and Bills be Paid:

Moved P Seaton

Seconded T Scott

REPORTS:

- Women Selectors – (attached)
- Men's Selectors – (attached)
- Tournament Secretaries – Good response to tournament entries on Bowls Hub and online payments to CO Bowls bank account. P Seaton reconciling payments to entries as they come in. Reconciled report to be given to Tournament Secretaries at the beginning of each Tournament.
- Publicity (attached) – recommendation to be made to the next General Meeting that format of Tournament Singles be changed to allow for players to mark a game so additional markers do not need to be found. Notice to be sent to all clubs to encourage markers to register with clubs for Arvida Singles in November (Open) and January (1-5).
- Umpires: (attached)

Moved M Wallis

Seconded A Wilson

GENERAL:

- **2025/26 Budget:** Ratified Moved P Dunne Seconded C Street
- **Board Member:** Angela Wilson to fill the vacancy left by the resignation of J Knapp
Moved I Clouston Seconded M O'Connor
- **Board Rep Allocations:** Allocations made to 31 December 2025
- **Travel Reimbursements:** Forms for Travel Claims distributed
- **Interclub:** Women's Interclub to be moved from 4 November to 11 November to accommodate clubs who have Melbourne Cup Day events planned.
- **Waipiata BC:** Club to be reincorporated at Companies Office before filing new constitution. Liaison with Martin McKenzie (Bowls NZ).

Next Board Meeting: Monday 17 November 2025 @ 4.30pm Alexandra Community House

Meeting Closed: 5.35pm

Confirmed: _____ Date: _____